

MONTHLY PROGRESS REPORT
December 2014, TASK ORDER 03

Contract: GS-00F-0019L
Task Order Number: EP-S7-12-05
EPA Task Order: 03 (Cherokee County HHRA)
SRC Project No.: FA558.003
Period covered by this invoice: 12/01/2014 – 12/31/2014

FINANCIAL SUMMARY

Category	Expenses		Budget			Percent Complete [†]
	This period	Cumulative	Ceiling	Funded	Remaining	
Labor	\$4,935.02	\$28,389.47	\$66,214.00	\$66,214.00	57%	43%
Travel	n/a	n/a	n/a	n/a	n/a	n/a
ODC	\$0.00	\$0.00	\$75.00	\$75.00	100%	0%
Subcontracting	n/a	n/a	n/a	n/a	n/a	n/a

† Based on funded budget

EXPLANATION OF ODCs

No ODCs were incurred in this reporting period.

PERIOD OF PERFORMANCE: 06/27/2013 – 03/31/2015

CONTRACT ITEMS:

None

SUMMARY OF ACTIVITIES

Task 1 – Project Planning and Support

Subtask 1.1 – Project Management

- ☐ Delivered the Monthly Progress Report.

Subtask 1.2 – Data Usability Evaluation

- ☐ No work on this task.

Subtask 1.3 – Risk Assessment Workplan (CSM, Exposure Pathway ID, Exposure Factors and Tox Values)

- ☐ SRC participated in teleconference with EPA on December 10. During the teleconference, EPA directed SRC to prepare the draft HHRA.

Task 2 – Baseline Human Health Risk Assessment

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Subtask 2.1 –Draft Baseline Human Health Risk Assessment

- ☐ SRC began developing the Draft Baseline Human Health Risk Assessment for the site.

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Subtask 2.2 – Final Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Task 3 – Project Closeout

- ☐ Task has not begun.

DELIVERABLES SUBMITTED THIS MONTH

Task/Subtask	Deliverable Title	Due Date	Date Delivered	Recipient
n/a	None	n/a	n/a	n/a

ISSUES IDENTIFIED AND REMEDIAL ACTIONS TAKEN

None

ANTICIPATED ACTIVITIES FOR NEXT MONTH

Task 1 – Project Planning and Support

Subtask 1.1 – Project Management

- ☐ Monthly progress reports will be delivered. Project management calls are anticipated to continue.

Subtask 1.2 – Data Usability Evaluation

- ☐ No work anticipated.

Subtask 1.3 – Risk Assessment Workplan (CSM, Exposure Pathway ID, Exposure Factors and Tox Values)

- ☐ No work anticipated.

Task 2 – Baseline Human Health Risk Assessment

- ☐ SRC will continue drafting the baseline HHRA.

Subtask 2.1 –Draft Baseline Human Health Risk Assessment

- ☐ SRC will develop tables, figures, and text for the HHRA.

Subtask 2.2 – Final Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Task 3 – Project Closeout

- ☐ Task has not begun.

ANTICIPATED DELIVERABLES FOR NEXT MONTH

Task/Subtask	Anticipated Deliverable Title	Due Date	Date Delivered	Recipient
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ESTIMATE OF SUBSTANTIAL LAGGING COSTS

None